

Scrutiny and Overview Committee Work Programme 2011/12

31/12/2013

Item number	Item details and report author	Responsible officer	Brief for the Committee
Meeting 1 - 7th June 2011			
1	Scrutiny Recommendations - <i>Craig Bowdery</i>	Julie Belvir	To note the recommendations made by the Scrutiny & Overview Committee in 2010/11 and the responses received thus far.
2	Appointment of Scrutiny Sub-Committee Chairmen and Vice Chairmen - <i>Craig Bowdery</i>	Julie Belvir	To appoint a Vice Chairman for the Education Scrutiny Sub-Committee and the Community Services & Safety Scrutiny Sub-Committee
3	Scrutiny Work Programmes for 2011/12 - <i>Craig Bowdery</i>	Julie Belvir	To agree an initial Scrutiny Work Programme for 2011/12
Meeting 2 - 20th September 2011			
1	Customer Access Strategy and performance of the Council's website - <i>Graham Cadle</i>	Nathan Elvery	To consider the ways in which the Council's customers interact with and access services, and to determine whether the Access Strategy currently meets residents' needs
2	Step Change progress report	Damian Roberts	To receive an update on the Step Change programme of efficiencies and wider budgetary issues.
3	Public Access to Council Information Task & Finish Group Final Report - <i>Craig Bowdery</i>	Julie Belvir	To receive the Final Report of the working group and to consider the recommendations contained within it
4	Work Programme - <i>Craig Bowdery</i>	Julie Belvir	To consider ongoing developments to the Committee's work programme.
5	Scrutiny Sub-Committees - <i>Cllrs Hollands, Cummings and Fitzsimons</i>	Julie Belvir	To receive an oral update on the work of each Sub-Committee

Meeting 3 - 8th November 2011

1	Leader of the Council	n/a	To conduct an in-year review of the Council's budget performance, delivery of the goals of the Financial Strategy and an analysis of any departmental overspends; and to discuss any other matters identified by Committee members.
2	Work Programme - <i>Craig Bowdery</i>	Julie Belvir	To consider ongoing developments to the Committee's work programme.
3	Scrutiny Sub-Committees - <i>Cllrs Hollands, Cummings and Fitzsimons</i>	Julie Belvir	To receive an oral update on the work of each Sub-Committee

Meeting 4 - 20th December 2011

1	The Capital Programme and Assets Strategy - <i>Richard Simpson</i>	Nathan Elvery	To review progress of the 2010-15 Capital Programme and to consider priorities for the development of a Capital Programme for the next twenty years; to consider the findings of the property review and the ways that these will influence future asset strategy
2	Performance Management Framework - <i>Sarah Ireland</i>	Nathan Elvery	Following the removal of the statutory performance management framework, to consider whether the Council is monitoring the right areas in sufficient detail and to identify any additional areas to be focussed upon
3	Work Programme - <i>Craig Bowdery</i>	Julie Belvir	To consider ongoing developments to the Committee's work programme.
4	Scrutiny Sub-Committees - <i>Cllrs Hollands, Cummings and Fitzsimons</i>	Julie Belvir	To receive an oral update on the work of each Sub-Committee

Meeting 5 - 24th January 2012

1	Council Budget 2012/13 - <i>Richard Simpson</i>	Nathan Elvery	To scrutinise the 2012/13 Council Budget
2	Work Programme - <i>Craig Bowdery</i>	Julie Belvir	To consider ongoing developments to the Committee's work programme.
3	Scrutiny Sub-Committees - <i>Cllrs Hollands, Cummings and Fitzsimons</i>	Julie Belvir	To receive an oral update on the work of each Sub-Committee

Meeting 6 - 11th April 2012

1	Review of the Council's IT strategy - <i>Aiden McManus</i>	Nathan Elvery	To review the service requirements of the Council's contract for IT services (including support for mobile working) and the performance and accessibility of the website
2	Freedom of Information requests - <i>Hayley Lewis</i>	Nathan Elvery	To review the Council's performance responding to FoI requests; including the time taken to respond, quality of information provided and the assessment of the Information Commissioner's Office
3	Scrutiny Annual Report - <i>Nigel Spalding</i>	Julie Belvir	To approve the Scrutiny Annual Report to be received by Full Council
4	Framework for Relations with statutory bodies with a duty to co-operate with scrutiny - <i>Nigel Spalding</i>	Julie Belvir	To undertake the first annual review of the Framework
5	Scrutiny Sub-Committees - <i>Cllrs Hollands, Cummings and Fitzsimons</i>	Julie Belvir	To receive an oral update on the work of each Sub-Committee